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| (| Course/Task Name | | | Completion Date | CEU | CPE | Score | Status | Comments | Record Entered By | ~ |
| : | SK450 Time and Absence (Managers) | | | 12/18/2017 | 0.00 | 0.00 | 100.00 | Completed | | TrainTraq | Printable report |
| 4 | SK420 Working in Workday for Managers | | | 12/18/2017 | 0.00 | 0.00 | 100.00 | Completed | | TrainTraq | |
| (| GA060 Workday Core HCM Concepts (Managers) | | | 12/18/2017 | 0.00 | 0.00 | 100.00 | Completed | | TrainTraq | |
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5. This should prompt you to save a PDF file which you can e-mail.